



COME WORK (*AND PLAY*) IN BIG SKY COUNTRY! **AT THE MONTANA SCHOOL FOR THE DEAF AND THE BLIND**

DEPARTMENT: General Services

JOB TITLE: Maintenance Worker

START DATE: As soon as filled

STARTING SALARY: \$11.23 per hour

LOCATION OF JOB: Montana School for the Deaf and the Blind

SUPPLEMENT REQUIRED: No

STATUS: Part Time/Permanent – 20 hours/week

PAY BAND: 3

POSITION NUMBER: 51300205

BARGAINING UNIT: UFCW #8

CLOSING DATE: Dec. 14th

TYPICAL DUTIES:

Duties include cleaning the gymnasium building inclusive of offices, locker rooms, pool, gym floor, weight rooms, bleachers, lobby, and bathrooms. Other responsibilities include cleaning the central dining room, kitchen and bathrooms located in the central dining room. The Maintenance Worker will clean, empty waste bins, perform grounds maintenance; and other duties as assigned. Hours will vary during summer break and school year.

KNOWLEDGE, SKILLS AND ABILITIES:

Ability to follow written and verbal instructions. Knowledge of commercial cleaning supplies and their proper application. Applicant must possess a valid State of Montana driver's license. Ability to use and/or learn to use commercial cleaning equipment.

QUALIFICATIONS:

One year cleaning experience working in a school or commercial setting.

BENEFITS: Full State of Montana benefits package

ACCOMMODATIONS: The State of Montana and the Montana School for the Deaf and the Blind makes reasonable accommodations for any known disability that may interfere with an applicant's ability to compete in the recruitment and selection process. For the school to consider any such accommodations, the applicant must notify the school in writing of any needed accommodation by the application deadline.

IMMIGRATION REFORM AND CONTROL ACT: In accordance with the Immigration Reform and Control Act, the person selected must produce within three (3) days of hire, documentation that he/she is authorized to work in the United States. Examples of such documentation include a birth certificate or social security card along with a driver's license or other picture I.D., a United States passport or a green card.

ADDITIONAL REQUIREMENTS: MSDB is a non-smoking environment extending to the entire campus: there are no authorized smoking areas and smoke breaks are not given. All successful candidates must possess a Montana Drivers License; submit to a background check, which includes a criminal record review, and must not possess any felony or DUI convictions. It is the policy of the Board that any finalist for hire shall submit to a finger-print based national criminal history background check conducted by the FBI prior to recommendation for hire. Additionally, an "Applicant Release Form" must be completed and signed as part of the application.

The work performed in a typical setting at MSDB involves mostly sedentary to moderate physical activity, typically requiring exertion of up to 20 lbs. of force occasionally and usually requires walking or standing to a significant degree. Typically, workers are required to climb stairs, bend, reach, and handle objects, and use fingers to communicate through sign language and operate computer keyboards. Work requires expression or exchange of ideas and the ability to receive detailed information. Work requires ability to compare, compile, analyze, and coordinate data, and information; ability to instruct or train others; and ability to utilize effective interpersonal skills and behaviors. Position requires working evening and weekend shifts.

The successful candidate will be required to have or learn basic sign language skills to communicate with deaf and hard of hearing staff and students. New employees must meet the requirements of MSDB Policy 5124 Employee Sign Language Skills and will be evaluated through the Sign Language Proficiency Interview (SLPI). New employees to this position must meet the Target Skill level Standard of "Intermediate" within 3 years of the date of hire.

PROBATIONARY PERIOD: All employees shall serve a probationary period of one year (see A.R.M. Section 2.21.3808(2)). Policy 5123

APPLICATION AND SELECTION PROCESS: Selection procedures to be used in evaluating applicant's qualifications include an evaluation of the Montana State Application form, structured interview, and reference checks. Incomplete or unsigned application forms may not be considered.

INQUIRIES:

**Montana School for the Deaf and the Blind
3911 Central Ave
Great Falls, MT 59405
406-771-6000**

APPLICATION: <https://statecareers.mt.gov>

An Affirmative action/Equal Opportunity Employer

The Montana School for the Deaf and the Blind is an Affirmative Action/Equal Opportunity Employer (EOE). MSDB will not discriminate in its educational programs, activities, or employment practices, based on race, color, national origin, sex, pregnancy, childbirth or medical conditions related to pregnancy or childbirth, disability, age, political or religious affiliation or ideas, culture, creed, ancestry, social origin or condition, genetic information, sexual orientation, gender identity or expression, military service or veteran status, marital status. Announcement of this policy is in accordance with state and federal laws, including Title IX of the Education Amendments of 1972, Sections 503 and 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act of 1990. Employees and participants who have an inquiry or complaint of harassment or discrimination, or who need information about accommodations for persons with disabilities, should contact the Affirmative Action Officer, Montana School for the Deaf and the Blind, 3911 Central Avenue, Great Falls, Montana 59405. Phone (406) 771-6000